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DDA 86-1905

MEMORANDUM FOR: Director of Finance  
Director of Information Services  
Director of Logistics  
Director of Medical Services  
Director of Personnel  
Director of Security  
Director of Training and Education

FROM:

[Redacted]

Chief, Management Staff, DA

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SUBJECT: New Communications Services Requirements, FY 1989-93

The annual request from the Director of Communications (D/CO) for new communications services requirements is attached. Please follow the instructions in the memorandum and submit your requirements to the DA/Management Staff, Attn: [Redacted] by COB 5 December 1986. If there are questions pertaining to the new service form, please contact [Redacted] at the number provided in OC's memorandum.

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[Redacted]

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Attachment

cc: D/OC  
D/OIT

ORIG: DDA/MS [Redacted]

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DDA REGISTRY  
FILE: 90-9

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[Redacted]

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OC-1037-86  
29 October 1986

MEMORANDUM FOR: Chief, Management Staff, DA

FROM:

[redacted]  
Director of Communications

SUBJECT: New Communications Services Requirements,  
FY1989 through FY1993 [redacted]

1. The purpose of this memorandum is to once again begin the process of identifying, costing and programming resources for new communications services which will be required in the five-year period from FY1989 through FY1993. This process has been in place for several years and has proven to be an efficient mechanism to add new services to the communications network. [redacted]

2. It is requested that you identify all requirements for new or enhanced levels of communications services for overseas or domestic activities which will be needed by the Directorate of Administration from FY1989 through FY1993. For ease of submission, please forward all of your requirements to the Office of Communications (OC) as has been done in the past. OC and the Office of Information Technology (OIT) will then determine who has responsibility for these services. The responsible Office will then develop cost estimates for these new requirements and forward the information back to you for inclusion in the Directorate FY1989-FY1993 program plan. [redacted]

3. Agency components requesting new or enhanced communications services are responsible for programming and budgeting for those services for the fiscal year in which the service is to be established and for one year thereafter. OC or OIT, as appropriate, will program and budget for the service at FY+2 and beyond. Please do not include near term requirements (FY87/88) in this submission as they should have been collected in previous years. Unprojected critical requirements will, of course, be discussed on an individual basis. [redacted]

[redacted] [redacted]  
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**SUBJECT: New Communications Services Requirements, FY1989  
through FY1993**

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4. A wide range of secure wideband and narrowband data transmission services required for the current and new Headquarters buildings have been included in the new building support initiative. Should your Directorate identify other special or unique communications needs for the existing or new building, please include such service requirements in your submission.

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5. The FY1989-FY1993 new communications requirements activity will be tracked within OC by the Management and Plans Staff. In order to meet critical time scheduling, please use the attached sample format and provide your new requirements to OC no later than 10 December 1986. If you have any questions, please contact  /

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Attachment:  
Sample Requirement Sheet

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